

REQUEST TO APPEAR AS A DELEGATION**Please be advised that:**

1. Committee and board meeting schedules are available at www.comoxvalleyrd.ca or by calling 250-334-6000. Delegations are scheduled at the beginning of meetings.
2. Delegation applications must be received at least one week prior to the requested meeting date.
3. Maximum presentation time is 10 minutes, unless previously approved.
4. Presenters are to address the board or committee, and not the audience.
5. Please ensure that your cell phone is turned OFF during the meeting.
6. Presentation materials are to be submitted to the legislative services department a minimum of one day before the meeting date.
7. Applications to appear as a delegation must complete this form and email it to administration@comoxvalleyrd.ca; mail to 600 Comox Road, Courtenay, B.C., V9N 3P6 or drop off in person at 600 Comox Road, Courtenay, B.C.

The personal information contained on this form is collected under the authority of the *Freedom of Information and Protection of Privacy Act*, the *Local Government Act* and *Comox Valley Regional District (CVRD)* bylaws. The information provided will become a matter of public record and will be published in meeting agendas and minutes and posted online with the exception the information provided in the contact purposes only box. For enquiries about the use of information on this form please contact the corporate legislative officer at 600 Comox Road, Courtenay, BC or at 250-334-6000 or email at administration@comoxvalleyrd.ca.

Name(s) of person(s) speaking: Troy Whittle, Project Supervisor

Tony Kuehne, VP Business Development

Organization you are representing: Rockyview Canada Inc. (Discovery Park)

Primary purpose of the organization: Business Development Number of members: 3

Mailing address: 300, 605-5th Ave. SW

City: Calgary, Alberta Postal code: T2P 3H5

Contact Name: Troy Whittle

Subject matter: Application for Amendment of Landfill Permit 1602

Specific request of the regional district, if any (i.e., letter of support, funding):

~~Present CVRD with proposed changes to Permit 1602, and establish how it may best compliment the District's SWMP.~~

Requested meeting date: Nov 9, 2017

Audio-visual equipment required: Powerpoint Presentation

Date of Application: Oct 24, 2017

Information for contact purposes only

Tel: +1 (250) 202-0575 Email: t.whittle@rockyviewresources.com

Internal Use Only

Service this delegation applies to: _____

Committee delegation to go to: _____

Cc delegation application to: _____

From: Troy Whittle [<mailto:t.whittle@rockyviewresources.com>]

Sent: Tuesday, October 24, 2017 11:16 AM

To: administration <administration@comoxvalleyrd.ca>

Subject: Request to Appear as a Delegation

Hello,

Please find attached our Request to Appear as a Delegation.

Here is a brief overview of the proposal we wish to make to the CVRD in regards to the landfill located at Discovery Park.

The landfill on site is fully operational and accepting waste from the slow but steady demolition of the former mill. We still have the ability to receive waste up to the MOE approved (2000) Phase 3 capacity of the landfill.

Rockyview Canada Inc., the ultimate owner of the company and site, has received numerous requests from other parties to have us open the land fill to receive off-site "industrial solid waste" not just from the former mill site. Our landfill is approved to accept asbestos and the local government is very concerned about the alternate "industrial solid waste" landfills that have been proposed upstream of the water source for the City of Campbell River.

To assist with the requests and to meet the greater Vancouver Island demand for this type of waste, we are looking to alter the permit if acceptable to the MOE to accept "off-site" industrial solid waste. All other conditions of our Landfill Permit would be maintained.

Once Rockyview has had the opportunity to consult with a representative of the Ministry, it would be our intent to apply the following minor amendments from the Director;

- Improve the quality of discharge material by amending Sections 1.1.1 and 1.2.2 of Permit 1602 to remove boiler ash, green liquor dregs, slaker grits, and lime from authorized sources and to add contaminated mineral soils.
- Amend Sections 1.1.3 and 1.2.4 to include other jurisdictions outside the mill location. By working with both the City of Campbell River (who has shown a great deal of support) and the Comox/Strathcona Regional Districts to complement their Waste Management Plan's, our intent is to lessen environmental impacts/concerns in the region and on the Island overall.

In combination with this request, Rockyview Canada Inc. will be making an application to FLNRO to change the classification of the existing water lots at site to provide another means of entrance to the site and landfill.

Let me know if you have any questions or concerns.

Kind Regards,

Troy Whittle

Project Supervisor

Discovery LNG

W: 250-287-5220

C: 250-202-0575

E: t.whittle@rockyviewresources.com



Proposed Landfill

HIGHWAY 28

East Logging Road

LEGEND

--- Approximate Property Line
(Do not scale with respect to property lines)

REFERENCE

1. Property Lines from McElhanney Consulting Services Ltd
Cad File: New-Elk-Falls.dwg
2. Airphoto from McElhanney Consulting Services Ltd
11:20am, October 29, 2005.

0 50 100 150 200 250
Approximate Scale in Meters


PROJECT				
TITLE				
PHASE 1-3 LANDFILL AND SURROUNDING LANDS				
	PROJECT No. 05-1411-120		FILE No. 051411120-SK11	
	DESIGN	CLYW	17MAY06	SCALE AS SHOWN
	CADD	NV	17MAY06	REV. 0
	CHECK	CLYW	SJUN06	FIGURE 8
	REVIEW	CLYW	SJUN06	

FIGURE 8

PRELIMINARY Application for an Authorization AMENDMENTfor authorization to discharge waste under the *Environmental Management Act***Permit, Approval or Operational Certificate**

FORM REFERENCE CODE: EPD-EMA-04.1

INSTRUCTIONS:

The amendment application process is comprised of multiple steps that require the submission of a preliminary application and fee, followed by meetings with Ministry staff, and submission of a final application. **This form may be used for submission of a Preliminary Application to amend a Permit, Approval or Operational Certificate.**

Before completing this application form, please review the following:

- Waste Discharge Regulation under the *Environmental Management Act* at www.bclaws.ca; and,
- Ministry information and guidance documents that will assist in understanding the registration process and any other documents that may be required at <http://www2.gov.bc.ca/gov/content?id=0876E90DA4744A449423D35EB4E09785>.

It is preferred that this form is completed using a computer or typewriter. If completing this form by hand, please PRINT clearly.

Mandatory fields are marked with an asterisk (*). Please ensure all required fields are completed or the application form may not be accepted.

Once the preliminary application has been submitted, the amendment application will be screened for completeness before the applicant is contacted to proceed through the Preliminary Application Phase.

A Tracking Number will be assigned to your request. Both the Authorization Number and Tracking Number should be referenced on all further documents submitted to support the amendment application request.

Under *Environmental Management Act*, a person is prohibited from introducing waste into the environment without authorization. Submitting an application to discharge is NOT an authorization to discharge.

This application form can be submitted to the Ministry of Environment by email (preferred), by mail or by courier.

There is application fee of \$200 that is due upon submission. See Section 9 for payment information.

Mail or Email	Courier
Environmental Protection Division Business Services Branch PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M1 Email: PermitAdministration.VictoriaEPD@gov.bc.ca	Ministry of Environment Environmental Protection Division Business Services Branch 3rd Floor, 2975 Jutland Road Victoria, BC V8T 5J9

Section 1: Purpose of Application

*Authorization Type (check one)	<input checked="" type="checkbox"/> Permit Amendment <input type="checkbox"/> Approval Amendment <input type="checkbox"/> Operational Certificate Amendment	1
*Authorization Number	1602	2
*Discharge type (check one)	<input type="checkbox"/> Air <input type="checkbox"/> Effluent <input checked="" type="checkbox"/> Refuse	3
* Amendment Type as defined in the Environmental Management Act Public Notification Regulation	<input type="checkbox"/> Significant amendment <input checked="" type="checkbox"/> Minor amendment	4
Amendment changes requested	<input checked="" type="checkbox"/> Change to discharge location, quantity or quality <i>Discharge Factor Amendment Form EPD-EMA-06 required</i> <input checked="" type="checkbox"/> Other clause changes <i>Clause Change Form EPD-EMA-07 required</i> <i>For name/address changes and transfers use form EPD.EMA-A2</i> <i>For cancellations, use form EPD.EMA-A3</i>	5
*Additional amendment request information	e.g. to discharge air emissions from x number of stacks at a sawmill.	6
Is an exemption from the Preliminary Application Phase ¹ requested?	<input type="checkbox"/> Yes (attach letter with rationale) <input checked="" type="checkbox"/> No	7

¹ This request for an exemption option is intended for applicants that have previous experience with permitting under the *Environmental Management Act* and do not require a meeting with the Ministry to clarify requirements. If you are requesting to bypass the Preliminary Application Phase, ensure all components of the Amendment Application Form (EPD-EMA-05) have also been completed. Please note that requests may not always be granted. Incomplete applications may be returned if they don't meet Ministry requirements and the application fee may not be refunded.

Section 2: Applicant Information (“the Applicant”)

This must be the name of the company or person seeking authorization, NOT an Agent acting on their behalf.

*Applicant Type	<input checked="" type="checkbox"/> Business <input type="checkbox"/> Individual <input type="checkbox"/> Government			1
*Company Legal Name <i>as registered with the BC Registrar of Companies</i>	1069130 B.C. Ltd.			2
OR * Individual’s Full Legal Name				3
Doing Business As <i>if applicable</i>	Discovery LNG			4
Incorporation Number <i>as registered with the BC Registrar of Companies (if applicable)</i>				5
*Contact Numbers <i>e.g. (999) 999-9999</i>	Phone 250-287-5220	Mobile 250-202-0575		6
*Email Address <i>generic company email address</i>	t.whittle@rockyviewresources.com			7
*Are there changes to the Legal, Mailing and Billing Addresses?	<input type="checkbox"/> Yes and changes are indicated below <input checked="" type="checkbox"/> No changes to the existing addresses for this authorization (proceed to next section)			8
*Legal Address <i>as registered with BC Registrar of Companies</i>	Unit # / Street			9
	City	Province	Postal Code	10
*Mailing Address <i>if different from above</i>	<input type="checkbox"/> Same as Legal Address			11
	Unit # / Street			12
	City	Province	Postal Code	13
*Billing Address <i>if different from above</i>	<input type="checkbox"/> Same as Mailing Address <input type="checkbox"/> Same as Legal Address			14
	Unit # / Street			15
	City	Province	Postal Code	16
Billing Email Address <i>if different than above</i>				17

Section 3: Applicant's Contact for Technical Information

Name of the person the Ministry can contact regarding the technical details of this application that is NOT the Agent.

Contact's Last Name	Whittle			1
Contact's First Name	Troy			2
Contact's Title	Project Supervisor			3
Mailing Address	<input checked="" type="checkbox"/> Mailing address is the same as Section 2 above			4
	Unit # / Street			5
	City	Province	Postal Code	6
Contact Numbers <i>e.g. (999) 999-9999</i>	Phone 250-287-5220	Mobile 250-202-0575		7
Email Address	t.whittle@rockyviewresources.com			8

Section 4: Authorized Agent (“the Agent”)

The Applicant may authorize an Agent to deal with the Ministry directly on future aspects of this application. This section must be completed in full if an Agent is used. An Agent is a person who is not an employee of the Applicant.


Agent’s Company Legal Name <i>as registered with the BC Registrar of Companies</i>	Envirochem Services Inc.			1
Doing Business As <i>if different than above</i>				2
Agent’s Last Name	Stowe			3
Agent’s First Name	Darryl			4
Agent’s Title	Senior Manager, Hazardous Materials			5
Mailing Address	Unit # / Street 206 - 267 West Esplanade			6
	City North Vancouver	Province BC	Postal Code V7M 1A5	7
Contact Numbers <i>e.g. (999) 999-9999</i>	Phone 604-986-0233	Mobile 250-650-3496		8
Email Address	darryl@envirochem.com			9

In this section:

“Applicant” means the applicant as identified in section 2 of this registration form;

“Agent” means the Agent as identified in section 4 of this registration form.

I/we (the Applicant) hereby authorize the above-named Agent to deal with the Ministry directly on all aspects of this registration. I/we (the Applicant) understand and agree with the terms and conditions in Section 8 of this application form.

Applicant’s Full Name <i>NOT the Agent</i>	Troy Whittle	10
Date signed	July 21, 2017	11
Signature of the Applicant		12

Section 5: Facility Location and Operator Information

Please confirm the following information regarding the facility

Facility Location <i>approximate centre of the site</i> <i>must be in decimal degree format to 4 decimal places</i>	Latitude (e.g., 49.8952) N 50.07211	Longitude (e.g., 116.8177) W 125.30621	1
Source of Data	<input type="checkbox"/> GPS <input type="checkbox"/> Survey <input type="checkbox"/> Google Earth <input checked="" type="checkbox"/> Other (specify): City of Campbell River Webmap		2
Either Legal Land Description or PID/PIN/Crown File Number is required.			
Legal Land Description (Lot/Block/Plan)			3
PID/PIN/Crown File No.	000-849-502 and 000-848-921		4
Facility Address	<i>Street / City / Province / Postal Code</i> <i>OR if no civic address, describe location (e.g. 3 km north of Sechelt, BC, on Highway 101)</i> <input checked="" type="checkbox"/> No change required		5
Is appropriate zoning in place for this facility?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state why:		6
Facility Operator Contact First and Last Name	same as owner		7
Facility Operator Title	same as owner		8
Facility Operator Contact Numbers <i>e.g. (999) 999-9999</i>	Phone	Mobile	9
Facility Operator Email Address			10

Section 6: Legal Land Owner of Facility (if not applicant)

*The Legal Land Owner of the facility is the Applicant.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1
<i>*If the Applicant is not the Legal Land Owner:</i>		
Is this federal or provincial Crown land?	<input type="checkbox"/> Yes <input type="checkbox"/> No	2
Is the Legal Land Owner aware of the proposed application to discharge waste?	<input type="checkbox"/> Yes <input type="checkbox"/> No	3
Has the Legal Land Owner received a copy of this application?	<input type="checkbox"/> Yes <input type="checkbox"/> No	4
Legal Land Owner First and Last Name	5	
Legal Land Owner Contact Numbers <i>e.g. (999) 999-9999</i>	Phone:	Mobile: 6
Legal Land Owner Email Address	7	

Section 7: Checklist of Additional Information Required

Please note that if the following required information is not submitted with your Preliminary Application, the application may not be accepted as complete.

	Check box if included
DRAFT Discharge Factor Amendment Form (Form EPD-EMA-06)	<input checked="" type="checkbox"/> Included
<i>If requesting Preliminary Application Exemption Rationale Letter</i>	<input type="checkbox"/> Included

Documents Required LATER in the amendment application process

These documents are not needed at this time for the Preliminary Application Phase; however, they will be required for the Final Application Package. Applicants are strongly encouraged to submit drafts of these documents prior to any meetings with the Ministry.

	Included?
Information Requirements Table (IRT) <i>Draft only</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Clause Amendment Form (Form EPD-EMA-07)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Site Plan (Form EPD-EMA-09)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Environmental Protection Notice <i>Draft only</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Additional project background information	<input type="checkbox"/> Yes <input type="checkbox"/> No

Section 8: Declaration and Signature

Please carefully read the following before placing your signature.

By completing this Application for an authorization, the Applicant understands and agrees with the following terms and conditions:

1. In this section:

“Applicant” means the applicant as identified in section 2 of this application form;

“Authorization” means the permit, approval, operational certificate, or amended permit, approval, operational certificate, sought pursuant to this application;

“Director” means any statutory decision maker under EMA;

“EMA” means the Environmental Management Act, S.B.C. 2003, c. 53, as amended or replaced from time to time;

“FOIPPA” means the Freedom of Information and Protection of Privacy Act, R.S.B.C. 1996, c. 165, as amended or replaced from time to time;

“Province” means Her Majesty the Queen in Right of British Columbia;

“Regulatory Document” means:

- a) this application form,
- b) any document that the Applicant submits or causes to be provided submitted to the Province or the Director in support of this application, and
- c) any document that the Applicant submitted or causes to be submitted to the Director or the Province pursuant to
 - i. the Authorization;
 - ii. any regulation made under EMA that regulates the facility described above or the discharge of waste from that facility; or
 - iii. any order issued under EMA directed against the Applicant that is related to the facility described above or the discharge of waste from that facility.

2. In consideration of the Province receiving this application, subject to paragraph 3, the Applicant hereby irrevocably authorizes the Province to publish on the Ministry of Environment website the entirety of any Regulatory Document.
3. Despite paragraph 2, if the Applicant clearly identifies on the face of a Regulatory Document that the Regulatory Document, or clearly identified portions of it, are confidential and provides in writing with the document a rationale for why the document or portion thereof could not be disclosed under FOIPPA, the Applicant does not consent to the Province publishing the document or any portion of it if, in the opinion of the Director, the document or portion could not be disclosed under FOIPPA, if it were subject to a request under section 5 of FOIPPA.
4. In consideration of the Province receiving this application, the Applicant agrees that it will indemnify and save harmless the Province and the Province's employees and agents from any claim for infringement of copyright or other intellectual property rights that the Province or any of the Province's employees or agents may sustain, incur, suffer or be put to at any time that arise from the publication of a Regulatory Document.
5. The Applicant certifies that the information provided in this registration form is true, complete and accurate, and acknowledges that the submission of insufficient information may result in this registration being returned causing delays in the registration review process.

*Name of Applicant or Agent (print)	*Signature of Applicant or Agent	*Date
Troy Whittle	<i>Troy Whittle</i>	July 25th, 2017

Section 9: Payment of Fees

PART A: Fee Calculation

Applicable fees	The application fee is \$200 CDN. No PST or GST required.	1
*Amount submitted	\$ 200	2

PART B: Fee transmittal

<input type="checkbox"/> I would like a call-back to pay by credit card. * DO NOT SEND CREDIT CARD INFORMATION VIA EMAIL *	<p>Please note there is currently no electronic payment system for credit card transactions. Please complete the following to arrange for a call-back to collect credit card payment information.</p>		1
	Name of cardholder		
	Phone number	(999) 999-9999	
<input type="checkbox"/> I am submitting my cheque or money order via mail/courier.	<p>Cheques or money orders not received within 10 business days may result in your application being returned as incomplete.</p> <p>In addition to submitting this application form electronically, please send a printed copy along with your cheque or money order.</p> <p><i>Mail:</i> Environmental Protection Division Business Services Branch PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M1</p> <p><i>Courier:</i> Ministry of Environment Environmental Protection Division Business Services Branch 3rd Floor, 2975 Jutland Road Victoria, BC V8T 5J9</p>		2
<input type="checkbox"/> I have questions about the application fees and would like a call-back for consultation.	Name		
	Phone number	(999) 999-9999	3